

31m

**UNITED STATES DISTRICT COURT
FOR THE MIDDLE DISTRICT OF PENNSYLVANIA**

JODY K. BUTTS, individually and
as parent and natural guardian for
RASHUN SUNCAR and LEQUINN BUTTS,
Minors, and MARK A. MARTIN, JR.,
individually,
Plaintiffs
v.
CITY OF YORK, OFFICER CURTIS D.
BEHM, OFFICER NICHOLAS W. FIGGE,
and POLICE COMMISSIONER HERBERT
GROCIK,
Defendants
:

NO.: 1:00-CV-1893
JURY TRIAL DEMANDED
:

FILED
HARRISBURG, PA
SEP 10 2002
MARY E. D'ANDREA CLERK
Per _____
Deputy Clerk
UNSWORN DECLARATION OF HERBERT F. GROFCSIK

I, Herbert F. Grofcsik, do hereby state under penalty of perjury pursuant to 28 U.S.C. §1746 that the following is true and correct based upon my personal knowledge:

1. I am currently the Police Commissioner of the City of York, a position I have held since January 17, 1996.

2. The York City Police Department adopted a policy with respect to investigation of citizen complaints, General Order #89-001-03, "Investigation of Complaints," effective May 31, 1989. Pursuant to that policy, every Complaint or allegation of misconduct against a member of the Police Department will be thoroughly investigated and the results of the investigation reduced to a written report.. basically, all complaints are taken by the Department, a complaint form is given to the complainant for filling out, an interview by the Internal Affairs Inspector is arranged, and full

investigation of the entire matter is undertaken, including interviews with involved officers and witnesses. A true and correct copy of General Order 89-001-03 is attached hereto and marked as Exhibit "1".

3. In Pennsylvania, municipal police officer training is governed by state law. The legislature has enacted the Municipal Training and Education Law (Act 120 of 1974), which establishes the training requirements of all police officers employed by cities, towns, townships or counties throughout the Commonwealth.

4. The York City Police Department has established guidelines for the professional training of all police officers, General Order #99-010-13, "Police Training" effective April 12, 1999. A true and correct copy of General Order #99-010-13 is attached hereto and marked as Exhibit "2".

5. Upon employment as a police officer in the City of York, a new police officer undergoes a session of orientation training concerning the rules and regulations of the Department, their standard operating procedures, including detailed instructions in the rules of conduct and other applicable rules and procedures are reviewed with the new police officer.

6. In addition to the initial orientation, each new police officer must complete a minimum of 520 hours of basic training at a certified police academy, participate in an 18 week field training program under the tutelage of a seasoned officer; and attend mandatory, annual in-service updates and other training dealing with various other aspects of police work. True and correct copies of the training records of the involved officers are attached and marked as Exhibit #3.

CERTIFICATE OF SERVICE

I, Donald B. Hoyt, Esquire, Assistant Solicitor for the City of York, do hereby certify that on this the 9th day of September, 2002, I am serving a true and correct copy of the attached **Unsworn Declaration of Herbert F. Grofcsik** upon the person(s) indicated below, service by First-Class Mail, Postage Prepaid and Addressed as follows:

Peter B. Foster, Esquire
Pinskey and Foster
121 South Street
Harrisburg, PA 17101

Frank J. Lavery, Jr., Esquire
Lavery, Faherty, Young & Patterson
The Kunkel Building
301 Market Street, Suite 800
P.O. Box 1245
Harrisburg, PA 17108-1245



Donald B. Hoyt, Esquire
Assistant City Solicitor
Attorney I.D. #18061
One Marketway West; 3rd Floor
York, PA 17401-1231
(717) 849-2250



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

		TYPE	EFFECTIVE DATE	NUMBER
		GENERAL	5/31/89	89-0Q1-03
SUBJECT	DISTRIBUTION			
Investigation of Complaints	All Police Personnel			
REFERENCE	SPECIAL INSTRUCTIONS			
(a) IACP managing for Effective Police Discipline, pp. 156-171; (b) GenO 81-003-02 "Rules of Conduct" (c) GenO 88-001-03, "Administration of Discipline"	Cancel GenO 79-004-03			
Enclosure	RE-EVALUATION DATE	NO. PAGE		
Citizen Complaint Report	Self-canceling	1		

I. PURPOSE

The accurate and unbiased investigation of complaints or allegations against members of a police department is one of the basic requirements of good law enforcement and effective public relations. Because the majority of our duties involve the regulation and control of human conduct, it must be expected that complaints will regularly be received from persons who feel that they have been subjected to unfair, unwarranted and occasionally criminal police actions. Regardless of its source, nature and apparent validity, each complaint must be thoroughly investigated and the complainant made aware of both the investigative process and the action taken, if any.

II. POLICY

Every complaint or allegation of misconduct against a member of this department will be thoroughly investigated and the results of the investigation reduced to a written report.

III. PROCEDURES

A. Receipt of Complaint or Allegation

1. Oral

Any member receiving an oral complaint or allegation against a member in person or by telephone will immediately refer the complainant to his or her superior officer.

a. Immediately upon receiving a complaint from a citizen, a superior officer will complete a Citizen Complaint Report (enclosure (1)) and obtain the complainant's signature thereon. The officer will then attempt to resolve the complaint by calling the member(s) involved to the station to discuss the matter with the complainant. In most cases, such a discussion will be the only action required to satisfy a complainant and resolve the matter without further investigation.

Gen089-001-03

Page 3

(2) In the event that a member has personal knowledge regarding the misconduct of any member of the Inspectional Services Division, such information shall be submitted directly to the Police Chief.

b. Any member having personal knowledge regarding the misconduct of another member who fails to report such information in the manner set forth herein is guilty of unbecoming conduct as defined in Rule A-2 of reference (b).

c. Allegations of misconduct made by any member against another member in any manner or form other than set forth herein constitute a violation of professional relationships as defined in Rule B-19 of reference (b).

d. Any member who knowingly makes any false, inaccurate, or misleading allegation of misconduct against another member is guilty of unbecoming conduct as defined in Rule A-2 of reference (b).

5. Processing of Civilian Complaint Reports

Every Citizen Complaint Report, whether or not resolved by discussion with the complainant and the member(s) involved, will be forwarded to the Inspectional Services Division and indexed according to the name(s) of the member(s) involved. The Inspector in Charge will conduct frequent audits of serially numbered Citizen Complaint Report forms to insure that all forms are accounted for at all times.

6. Complaint To Be Signed and Sworn

No complaint against a member alleging brutality shall be investigated by the Inspectional Services Division unless the complainant's statement is signed by the complainant, and duly sworn before an officer authorized to administer oaths.

7. Superior Officers

Superior officers in the course of their duties as supervisors may observe violations of the rules and regulations or become aware of misconduct by their subordinates. Superior officers shall prefer disciplinary charges against subordinates in accordance with General Order 81-003-01, "Rules of Conduct" and General Order 88-001-03, "Administration of Discipline."

a. Superior officers are defined as supervisors having the rank of sergeant, detective 1st class, or higher.

 <p>CITY OF YORK, PENNSYLVANIA POLICE DEPARTMENT</p>		TYPE General	EFFECTIVE DATE 4/12/99	NUMBER 99-010-13
SUBJECT Police Training		DISTRIBUTION All Police Officers, Mayor, Solicitors		
REFERENCE <ul style="list-style-type: none"> (a) Standard 7.4 "Training" Standards <u>Relating to the Urban Police Function</u>, American Bar Association; (b) Sec. 16 "Training," <u>Report On Police Natl. Advisory Comm. On Criminal Justice Standards and Goals</u>; (c) Chapter 3, "Police Training"; <u>PA Standards for the Criminal Justice System</u>; (d) Act No. 120 "Municipal Police Education and Training Program," Commonwealth of PA; (e) Unit 7C, "Field Training Procedures." <u>IACP Police Reference Notebook</u>, 2nd ed. 		SPECIAL INSTRUCTIONS Replaces GenO 95-002-13 dtd 11/1/95		
ENCLOSURE None		RE-EVALUATION DATE 4/12/00		NO. PAGE 3

I. PURPOSE

To establish guidelines for the professional training of all police officers.

II. POLICY

This department has a legal and moral obligation to provide the highest standard of professional police service to City of York. In order to fulfill this responsibility, it is essential that all police officers be professionally trained to perform their duties. National standards for police training have been established by references (a) and (b), and standards for police training in the Commonwealth by reference (c). This department will develop and implement professional training programs meeting or exceeding these standards for all levels of personnel.

III. PROCEDURES

A. Preparatory Training

The probationary year of employment will include a lengthy training period consisting of the following phases:

1. Initial Orientation

This phase will commence immediately upon employment and continue until new officers are assigned to a police academy for basic training. The purpose of this phase is to provide officers with a comprehensive introduction to the City and departmental organization, rules and procedures. New officers will be briefed by the Mayor, all department heads and police division commanders, attend a City Council meeting, visit County Control, and receive detailed instructions in the Rules of Conduct and other applicable rules and procedures. Some orientation training may continue immediately after graduation from ACT 120 program.

2. Basic Training

This phase will commence upon completion of initial orientation and continue for a period of



CITY OF YORK, PENNSYLVANIA

POLICE DEPARTMENT

SPECIAL

3/7/01

01-056.20

SUBJECT

DISTRIBUTION

Capt. Ressler, Swartz, Lts. McClain, Vangreen,
 Sullivan, Arnold, Veseth, Barbara Buchanan,
 Insp. Thompson, Traffic Safety, CPO, Training, Records,
 Personnel, Concerned Persons

TRAINING ASSIGNMENT

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

1

The following personnel will attend training entitled

Spring Firearms Qualifications

Location : County FOP Range

Date : Friday June 8, 2001

Time : 8:00 AM to 4:00 PM

Sgt. Roy Kohler
 Sgt. Daniel Aikey
 PO Alan Good
 PO Nicholas Figge
 PO Jennifer Harrison
 PO Larry Lawrence
 PO Derek Hartman

Herbert F. Grofcsik
 Police Commissioner

EXHIBIT

ALL-STATE LEGAL

3



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

	TYPE	EFFECTIVE	NUMBER
	SPECIAL	01/24/01	01-019.20
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Vangreen, Sullivan, Arnold, Acting Lt. Veseth, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE	NO. PAGES 1	

The following personnel will attend training entitled

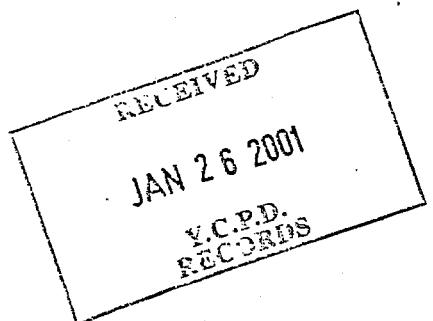
AED Training
Sponsored by the American Heart Association

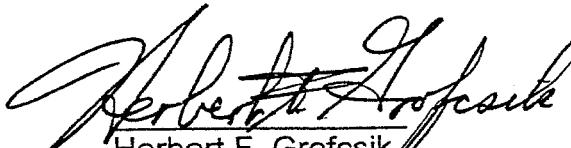
Location : Country Club of York
1400 Country Club Road
York, PA

Date : February 2, 2001

Time : 8:00AM to 10:00AM

Lt. Ronald McClain
Det. William Follmer
Cpl. Kevin Wharton
PO William Wentz
PO Hugh Poole
PO Steven Nicholas
PO Nicholas Figge
PO Scott Nadzom
Crime Prevention Officer Kate Seitz Bortner




Herbert F. Grofcsik
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

 CITY OF YORK, PENNSYLVANIA POLICE DEPARTMENT		TYPE SPECIAL	EFFECTIVE DATE 08/07/00	NUMBER 00-083.20
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons			
REFERENCE	SPECIAL INSTRUCTIONS			
ENCLOSURE	RE-EVALUATION DATE			NO. PAGES 1

The following personnel will attend training entitled:

Mandatory In Service Training 2000

Legal Updates

Survival Tactics for Injured Officers

Case Preparation for Summary Trials and Preliminary Hearings

Location : Lincoln Way Fire Company
300 East Berlin Road

Dates and Hours : September 18th 0800 hrs. - 1630 hrs.
September 19th 0830 hrs. - 1600 hrs.

Lt. Vangreen (OIC)
Sgt. Blemler
Cpl. Concepcion
Cpl. Lowe
Det. Camacho

Det. Spence
PO Figge
PO Kelly
PO Tison
PO Wesnak

Herbert F. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	08/26/99	99-106.20
SUBJECT		
TRAINING ASSIGNMENT		
REFERENCE		
ENCLOSURE		RE-EVALUATION DATE
		NO. PAGES
		1

Revision 09/16/99

The following personnel will attend training entitled:

**Spillman Technologies Hub Training
Inquiry and Reports**

Location : City of York
Economic Development Conference Room
14 W. Market St.

Dates : September 22nd - 23rd , 1999

Hours : 0800 hrs. - 1700 hrs.

Capt. Ressler (OIC)
Capt. Swartz
Lt. Sullivan
Sgt. Butler
Cpl. Fuentes
Cpl. Knauer
Cpl. Lowe
Cpl. Wharton

Det. Camacho
PO Bloss
PO Figge
PO Goshen
Patricia Miller
Sharon Thurston
Tammy Souders


Herbert F. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	08/26/99	99-106.20
SUBJECT	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons	
REFERENCE	SPECIAL INSTRUCTIONS	
ENCLOSURE	RE-EVALUATION DATE	NO. PAGES
		1

The following personnel will attend training entitled:

**Spillman Technologies Hub Training
Inquiry and Reports**

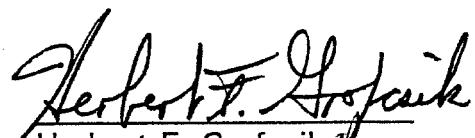
Location : City of York
Economic Development Conference Room
14 W. Market St.

Dates : September 15th - 16th, 1999

Hours : 0800 hrs. - 1700 hrs.

Capt. Ressler (OIC)
Capt. Swartz
Lt. Sullivan
Sgt. Butler
Cpl. Knauer
Cpl. Lowe
Cpl. Wharton
PO Figge

PO Goshen
PO Hansen
PO Markley
PO Poole
Patricia Miller
Sharon Thurston
Tammy Souders


Herbert F. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	08/26/99	99-106.20
SUBJECT		
TRAINING ASSIGNMENT		
REFERENCE		
ENCLOSURE		
DISTRIBUTION		
Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
SPECIAL INSTRUCTIONS		
RE-EVALUATION DATE		NO. PAGES
		1

Revision 09/16/99

The following personnel will attend training entitled:

**Spillman Technologies Hub Training
Inquiry and Reports**

Location : City of York
Economic Development Conference Room
14 W. Market St.

Dates : September 22nd - 23rd , 1999

Hours : 0800 hrs. - 1700 hrs.

Capt. Ressler (OIC)
Capt. Swartz
Lt. Sullivan
Sgt. Butler
Cpl. Fuentes
Cpl. Knauer
Cpl. Lowe
Cpl. Wharton

Det. Camacho
PO Bloss
PO Figge
PO Goshen
Patricia Miller
Sharon Thurston
Tammy Souders


Herbert F. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

	TYPE	EFFECTIVE DATE	NUMBER
	SPECIAL	03/31/99	99-044.20
SUBJECT	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE	NO. PAGES	
		1	

The following personnel will attend training entitled:

**Spring Firearms Qualifications
York County F.O.P. # 73 Firearms Range**

Friday , April 9, 1999

0800 hrs. - 1600hrs.

Lt. Arnold
Sgt. Stine
DIC Roberts
Cpl. Aikey
Cpl. Brewster
Det. Ward
PO Behm
PO Bloss

PO Blymier
PO Clarkson
PO Goshen
PO Levinsky
PO Nadzom
PO Shaffer
PO Wentz

**Equipment needed : Duty weapon and all issued magazines
Duty gunbelt with inner belt
Pants which will accomodate duty belt
Gun cleaning equipment**


**Herbert F. Grofcsik,
Police Commissioner**



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

		TYPE	EFFECTIVE DATE	NUMBER
		SPECIAL	02/23/99	99-022.20
SUBJECT		DISTRIBUTION Capt. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE		SPECIAL INSTRUCTIONS		
ENCLOSURE		RE-EVALUATION DATE		NO. PAGES
				1

The following personnel will attend training entitled:

Mandatory In Service Training 1999

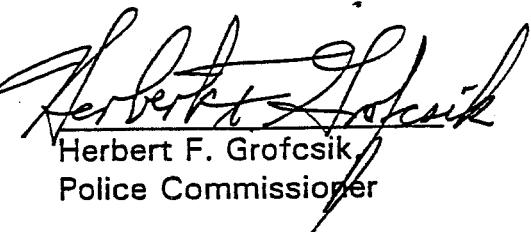
Legal Updates
Career and Personal Survival
Conflict Resolution for Police

Location : Lincolnway Fire Company
300 East Berlin Rd.

Dates and Hours : March 18th 0800 hrs. - 1630 hrs.
March 19th 0830 hrs. - 1600 hrs.

Lt. McClain (OIC)
Sgt. Barth
Sgt. Fells
DIC Williams
Cpl. Brewster
Cpl. Wm. Brown
Cpl. Concepcion
Cpl. O'Neil
Cpl. Utley
Cpl. Wharton
Det. Camacho
Det. Follmer

Det. Hose
Det. Spence
Det. Walker
Det. Ward
PO Behm
PO Levinsky
PO Miller
PO Muldrow
PO Nestor
PO Poole
PO Tschopp
PO Wentz


Herbert F. Grofcsik
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

		TYPE	EFFECTIVE DATE	NUMBER
		SPECIAL	02/23/99	99-023.20
SUBJECT		DISTRIBUTION Capt. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
TRAINING ASSIGNMENT		SPECIAL INSTRUCTIONS		
REFERENCE				
ENCLOSURE		RE-EVALUATION DATE	NO. PAGES	
			1	

The following personnel will attend training entitled:

Mandatory In Service Training 1999

Legal Updates

Officer Safety IX

Conflict Resolution for Police

Location : Spring Garden Twp. Police Dept.
340 Tri Hill Rd.

Dates and Hours : April 22nd 0800 hrs. - 1630 hrs.
April 23rd 0830 hrs. - 1600 hrs.

Lt. Vangreen (OIC)

Sgt. Beveridge

Sgt. Butler

Sgt. Kohler

Sgt. Mehrling

Sgt. Veseth

DIC Daryman

DIC Roberts

DIC Rohrbaugh

Cpl. Fuentes

Cpl. Losty

Cpl. Luchko

Cpl. Hernandez

Cpl. T. Ross

PO Blymier

PO Buchkoski

PO Daniels

PO DeHart

PO Figge

PO Good

PO Goodwin

PO Hibner

PO Johnson

PO Kling

PO Koltunovich

PO Lawson

PO Markley

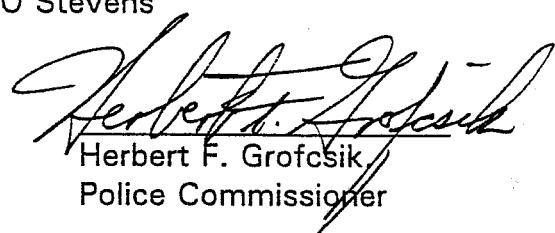
PO Pace

PO Rosier

PO S. Ross

PO Seelig

PO Stevens


Herbert F. Grofcsik
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

		TYPE	EFFECTIVE DATE	NUMBER
		SPECIAL	02/03/99	99-010,20
SUBJECT		DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE		SPECIAL INSTRUCTIONS		
ENCLOSURE		RE-EVALUATION DATE		NO. PAGES
				1

The following personnel will attend training entitled:

Verbal Judo

Location : Horticultural Hall
York Fairgrounds
Dates : February 16 - February 17, 1999
Hours : 0800 hrs. - 1600 hrs.

Lt. Vangreen (OIC)

Insp. Thompson

Sgt. Barth

Sgt. Blemler

Sgt. Girling

DIC Williams

Cpl. Wm. Brown

Cpl. O'Neil

Cpl. Utley

Det. Camacho

Det. Hose

Det. Follmer

PO Behm

PO Blymier

PO Buchkoski

PO Figge

PO Goshen

PO Hibner

PO Johnson

PO Kelly

PO Peddicord

PO Rosier

PO Shaffer

PPO Devereaux

PPO Cromer

PPO Hooper

PPO Rosario

PPO Shermeyer

Herbert F. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

	TYPE	EFFECTIVE DATE	NUMBER
SUBJECT	SPECIAL	02/03/99	99-010.20
TRAINING ASSIGNMENT	DISTRIBUTION Capt. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE	NO. PAGES	
		1	

The following personnel will attend training entitled:

REVISION (02/12/99)

Verbal Judo

Location : Horticultural Hall
York Fairgrounds

Dates : February 16 - 17 , 1999

Hours : 0800 hrs. - 1600 hrs.

Lt. Vangreen (OIC)
Insp. Thompson
Sgt. Barth
Sgt. Blemler
Sgt. Girling
Sgt. Stine
DIC Williams
Cpl. Wm. Brown
Cpl. O'Neil
Cpl. Losty
Cpl. Utley
Det. Hose
Det. Follmer
PO Behm
PO Blymier
PO Buchkoski

PO Figge
PO Good
PO Goshen
PO Hansen
PO Kelly
PO Lawson
PO Nicholas
PO Peddicord
PO Rosier
PO Seelig
PO Shaffer
PPO Devereaux
PPO Hooper
PPO Rosario
PPO Shermeyer

RECEIVED

FEB 12 1999

Y.C.P.D.
RECORDS



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	01/07/99	99-001.20
OBJECT		DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons
REFERENCE		SPECIAL INSTRUCTIONS
INCLOSURE		RE-EVALUATION DATE
		NO. PAGES
		1

The following personnel will attend training entitled:

ASP Training and Certification

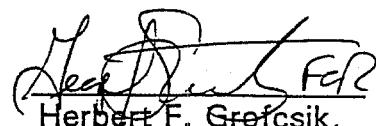
**Location : Lincoln Fire Company
Roosevelt Ave. at Maryland Ave.**

Date : January 15, 1999

Hours : 0800 hrs. - 1600 hrs.

Instructors : Sgt. Kohler , Cpl. McBride

Sgt. Fells	PO Muldrow
Cpl. Brewster	PO Pace
Cpl. Kleynen	PO Poole
Cpl. Losty	PO Riccobono
PO Figge	PO Seelig
PO Goodwin	PO Veater
PO Hibner	PO Wentz


 Herbert F. Grefcsik,
 Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

CITY OF YORK, PENNSYLVANIA POLICE DEPARTMENT		TYPE	EFFECTIVE DATE	NUMBER
SUBJECT	TRAINING ASSIGNMENT	SPECIAL	06/10/98	98-063.20
REFERENCE		DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
ENCLOSURE		SPECIAL INSTRUCTIONS		
		RE-EVALUATION DATE		NO. PAGES
				1

The following personnel will attend training entitled:

Mandatory In Service Training 1998

Updates Officer Safety Awareness VIII Ethics

Location : Northern York County Regional Police Dept.

Dates and Hours : September 2nd 0800 hrs. - 1630 hrs.
September 3rd 0830 hrs. - 1600 hrs.

Sgt. Barth
Sgt. Stine
Cpl. Brewster
Cpl. Concepcion
PO Behm

PO Camacho (9/3 only)
PO Figge (9/2 only)
PO Hibner
PO Levinsky
PO Tison


Herbert F. Grofcsik
Police Commissioner

CITY OF YORK, PENNSYLVANIA POLICE DEPARTMENT		TYPE	EFFECTIVE DATE	NUMBER
SUBJECT	TRAINING ASSIGNMENT	SPECIAL	03/30/98	98-048.20
REFERENCE		DISTRIBUTION	Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons	
ENCLOSURE		SPECIAL INSTRUCTIONS		
		RE-EVALUATION DATE	NO. PAGES	
			1	

The following personnel will attend training entitled:

Spring Firearms Qualifications

Friday , April 24 , 1998 0800hrs. 1600 hrs.

Capt. Swartz	PO Behm
Lt. Vangreen	PO Bloss
D1C Daryman	PO Camacho
D1C Williams	PO Daniels
Cpl. Aikey	PO Santiago
Cpl. Brewster	PO Spence
Cpl. Fuentes	
Cpl. Losty	

Equipment Needed : Duty weapon and all issued magazines
Duty gunbelt with inner belt
Pants which will accomodate the duty belt
Gun cleaning equipment

Detectives and Officers permanently assigned to plain clothes duty
Shall use the holster they wear on duty.

Herbert F. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

		TYPE	EFFECTIVE DATE	NUMBER
		SPECIAL	03/30/98	98-052.20
SUBJECT		DISTRIBUTION Capt. Ressler, Swartz, Lts. McClain, Downing, Vangree Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE		SPECIAL INSTRUCTIONS		
ENCLOSURE		RE-EVALUATION DATE		NO. PAGES
				1

The following personnel will attend training entitled:

Spring Firearms Qualifications
York County F.O.P. # 73 Firearms Range

Friday, May 29, 1998

0800 hrs. - 1600 hrs.

Lt. Downing

Det. Roberts

Lt. Stabley

PO Figge

Sgt. Barth

PO Goodwin

Sgt. Kohler

PO Nicholas

Cpl. Kleynen

PO Pace

Cpl. Luchko

PO Searfoss

Det. J. McBride

PO Wharton

Equipment Nedded :

Duty weapon and all issued magazines
Duty gunbelt with inner belt
Pants which will accomodate the duty belt
Gun cleaning equipment

Herbert F. Grecsik,
Police Commissioner

 CITY OF YORK, PENNSYLVANIA POLICE DEPARTMENT		TYPE SPECIAL	DATE 09/12/97	NUMBER 97-0 65.20
SUBJECT		DISTRIBUTION Capt. Ressler, Lts. McClain, Downing, Vangreen, Stabley, Swartz, Arnold, Insp. Thompson, Traffic Safety, CPO, DV, Training, Records, Personnel, Concerned Persons		
REFERENCE TRAINING ASSIGNMENT		SPECIAL INSTRUCTIONS		
ENCLOSURE		RE-EVALUATION DATE	NO. PAGES 1	

The following personnel will attend training entitled:

Fall Firearms Qualifications/CPR Certification
 York County F.O.P. #73 Firearms Range/Lincoln Fire Co.
 Friday, September 12th, 1997
 0800-1800hrs. Note: Training begins promptly at 0800hrs

The following personnel will report to the firearms range at 0800hrs and Lincoln Fire Co, at 1300 hrs:

Sgt Brunner	PO Lowe
Sgt Mehring(CPR only)	PO T Ross
Sgt Conklin	PO Figge
Cpl Brown	CO Groff(CPR only)
PO Fetrow	

The Following personnel will report to CPR training at the Lincoln Fire Co. at 0800hrs and the firearms range at 1300hrs:

Com Grofcsik(CPR only)	PO Behm
Lt Arnold	PO Camacho
Sgt Blemler	PO Hibner
Det Follmer	PO Goshen
Cpl Brewster	

Range Instructors: Cpl Utley & PO Buchkoski
 CPR Instructors: PO Daniels & Knauer

Equipment Needed: Duty weapon and all issued magazines

Duty gun belt with inner belt

Pants- MUST accommodate the inner belt and it must be worn.

Body Armor, Gun cleaning equipment



**Herbert F. Grofcsik,
Police Commissioner**



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

		TYPE	EFFECTIVE DATE	NUMBER
		SPECIAL	03/17/97	97-036-20
SUBJECT	TRAINING ASSIGNMENT	DISTRIBUTION	Lts. McClain, Downing, Stabley, Vangreen, Swartz, Ressler, Insp. Thompson, Sgt. Brunner, CPO, DV, Traffic Safety, Training, Records, Personnel	
REFERENCE		SPECIAL INSTRUCTIONS		
ENCLOSURE		RE-EVALUATION DATE	NO. PAGES	
			1	

The following personnel will attend training entitled:

Spring Firearms Qualifications

York County F.O.P #73 Firearms Range

Friday April 11, 1997

08:00 - 16:00 Training begins promptly at 08:00

D1C Williams

PO Poole

Cpl. Fuentes

PO Wharton

Cpl. B. McBride

PO Figge

PO Levinsky

PO Lowe

PO Muldrow

PO Pace

PO Lawson

PO Stevens

PO Knauer

PO Goodwin

PO Searfoss

PO Corley

PO Kleynen

PO Johnson

EQUIPMENT NEEDED:

Duty weapon and all issued magazines

Duty gunbelt with inner belt

Pants which will accommodate the inner belt, (uniform pants, BDU's, jeans). Pants must accommodate the inner belt, and it must be worn while qualifying.

Body Armor

Gun cleaning equipment

Detectives and Officers permanently assigned to plain clothes duty shall use the holster they wear on duty..

Herbert F. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

		TYPE	EFFECTIVE DATE	NUMBER
		SPECIAL	03/17/97	97-041-20
SUBJECT	TRAINING ASSIGNMENT	DISTRIBUTION	Lts. McClain, Downing, Stabley, Vangreen, Swartz Ressler, Insp. Thompson, Sgt. Brunner, CPO, DV, Traffic Safety, Training, Records, Personnel	
REFERENCE		SPECIAL INSTRUCTIONS		
ENCLOSURE		RE-EVALUATION DATE	NO. PAGES	
			1	

The following personnel will attend training entitled:

Spring Firearms Qualifications
 York County F.O.P #73 Firearms Range
 Friday May 9, 1997
 08:00 - 16:00 Training begins promptly at 08:00

Sgt. Mehring
 Sgt. Blemier
 PO Hernandez

PO Behm
 PO Nadzom
 PPO Kelly

EQUIPMENT NEEDED:

Duty weapon and all issued magazines
 Duty gunbelt with inner belt
 Pants which will accommodate the inner belt, (uniform pants, BDU's, jeans). Pants must accommodate the inner belt, and it must be worn while qualifying.
 Body Armor
 Gun cleaning equipment

Detectives and Officers permanently assigned to plain clothes duty shall use the holster they wear on duty..


 Herbert F. Grofcsik,
 Police Commissioner



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

JECT	SPECIAL	EFFECTIVE DATE 01/28/97	NUMBER 97-022-20
TRAINING ASSIGNMENT		DISTRIBUTION Lts. McClain, Downing, Stabley, Vangreen, Ressler, Swartz, Insp. Thompson, 7P-3A Shift, CPO, DV, Traffic Safety, Training, Records, Personnel	
ERENCE	SPECIAL INSTRUCTIONS		
LOSURE	RE-EVALUATION DATE	NO. PAGES 1	

The following personnel will attend training entitled Standardized Field Sobriety Test Practitioner, to be held at the Lincolnway Fire Company, West Manchester Township. Training dates shall be February 10 - 13, 1997. Course hours are 08:00 - 16:30.

Cpl. Steven Butler
PO Nicholas Figge

Herbert F. Grotesik
Police Commissioner



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	01/17/97	97-001-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION
Lts. McClain, Downing, Stabley,
Vangreen, Ressler, Swartz, Insp. Thompson, 7P-3A Shift,
CPO, DV, Traffic Safety, Training, Records, Personnel

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

1

REVISION

The following personnel will attend 1997 Mandatory In Service Training, to be held February 3 - 4, 1997 at the Spring Garden Township Police Department. The course and hours are follows:

2/3/97	Section 34861	Interview and Interrogation
2/4/97	Section 34862	Updates
2/4/97	Section 34863	Officer Safety Awareness VII
Comm. Grofcsik		PO J. Brown
Lt. Swartz		PO Good
Insp. Thompson		PO Kling
Sgt. Stine		PO Hernandez
Sgt. Veseth		PO Behm
Sgt. Fells		PO Markley
D1C Williams		PO S. Ross
Cpl. Fuentes		PO Poole
Cpl. Brewster		PO Figge
Cpl. Losty		PO Johnson
Cpl. Utley		PO Seelig
Det. Ward		
Det. George		

Herbert F. Grofcsik
Police Commissioner



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

NUMBER
97-014-20

SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION: Lt. McClain, Ressler, Swartz, Vangreen, Stabley, Downing, Insp. Thompson, 7PM-3AM Shift, CPO Div, DV Div, Traff Saf., Training File, Records, Personnel
REFERENCE	SPECIAL INSTRUCTIONS
ENCLOSURE	RE-EVALUATION DATE
	NO. PAGES

The following personnel will attend training entitled Advanced Interview and Interrogation,, to be held Feb 25-26, 1997 in Room N-211 at HACC. The hours are 0800-1600.

Cpl Concepcion
PO Beveridge
PO Behm
PO Harrison
PO Nadzom

Herbert F. Grofcsik
Police Commissioner

HFG/MRD



SUBJECT

TRAINING ASSIGNMENT

Distribution:

Lt. McClain, Ressler, Swartz, Vangreen, Stabley,
Downing, Insp. Thompson, 7PM-3AM Shift,
CPO Div, DV Div, Traff Saf., Training File,
Records, Personnel

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend 1997 mandatory In Service Training, to be held February 3-4, 1997 at the Spring Garden Twp Police Department. The courses and hours are as follows:

2/3/97	Section 34861	Interview and Interrogation
2/4/97	Section 34862	Updates
2/4/97	Section 34863	Officer Safety Awareness VII

Comm. Grofcsik	PO J. Brown
Lt. Stabley	PO Good
Lt. Swartz	PO Levinsky
Insp. Thompson	PO Kling
Sgt. Stine	PO Hernandez
Sgt. Veseth	PO Beveridge
Sgt. Fells	PO Behm
D1C Williams	PO Buchkoski
Cpl. Fuentes	PO Markley
Cpl. Brewster	PO S. Ross
Cpl. Losty	PO Poole
Cpl. Utley	PO Figge
Det. Ward	PO Johnson
Det. George	PO Seelig

Herbert F. Grofcsik
Police Commissioner

HFG/MRD



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

FILED 09/10/2002

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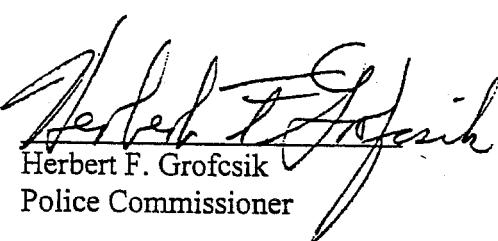
NUMBER
96-130-20

OBJECT	<p>TRAINING ASSIGNMENT</p> <p>Distribution: Lt. McClain, Ressler, Swartz, Vangreen, Stabley, Downing, Insp. Thompson, 7PM-3AM Shift, CPO Div, DV Div, Traff Saf., Training File, Records, Personnel</p>		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE	NO. PAGES	

The following personnel will attend the fall re-certification training for 1996 First Aid and CPR. The class will be held at the Lincoln Fire Company, Roosevelt and Maryland Avenues from 0900-1700 hours on Monday November 11, 1996. Jeans and BDU's are acceptable for this training.

INSTRUCTORS : PO MARKLEY & PO DANIELS

Lt. McClain
 Sgt. Hill
 Cpl. Brown
 Cpl. Utley
 Cpl. Butler
 PO Stambaugh
 PO Tschopp
 PO Behm
 PO Buchkoski
 PO Lowe
 PO Figge
 PO Goodwin


 Herbert F. Grofcsik
 Police Commissioner

HFG/MRD



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	07/19/96	96-088-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN
STABLEY & DOWNING; INSP. THOMPSON; SGTS. BRUNNER &
CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS
PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

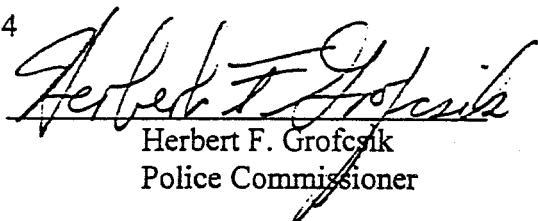
ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend Drug Investigation, to be held at HACC, Room N-211 on September 24-26, 1996 from 0800-1600 hours.

CPL O'Neil	# 86
PO Searfoss	# 186
PO Behm	# 119
PO Hernandez	# 182
PO J. Veater	# 128
PO King	# 180
PO Johnson	# 184


Herbert F. Grofcik
Police Commissioner

** CPL O'Neil will be OIC and will arrange with Lt. McClain for transportation



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SUBJECT

TRAINING ASSIGNMENT

TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	07/19/96	96-089-20

DISTRIBUTION LTS. MCCLAIN, RESSLER, SWARTZ, VANGREE
STABLEY & DOWNING; INSP. THOMPSON; SGTS. BRUNNER
CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS
PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend DUI and Case Preparation, to be held at HACC, Room N-211 on September 30, 1996 from 0800-1600 hours.

PO	Markley	# 104
PO	Nicholas	# 131
PO	Figge	# 136
PO	Lowe	# 132
PO	Nadzom	# 180

Herbert F. Grofcsik
Police Commissioner

** PO Markley will be OIC and will arrange with Lt. McClain for transportation



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

07/19/96

96-084-20

SUBJECT	DISTRIBUTION LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMPSON; SGTS. BRUNNER & CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS; PERSONNEL		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE		NO. PAGES

The following personnel will attend Latent print Processing, to be held at HACC, Room N-211 on September 11-12, 1996 from 0800-1600 hours.

CPL O'Neil	# 86
CPL Kahley	# 90
PO Hernandez	# 182
PO Figge	# 136
PO Harrison	# 118
PPO Camacho	# 137
PPO Corley	# 144

Herbert F. Grofcsik
Police Commissioner

** Cpl. O'Neil is OIC and will arrange with Lt. McClain for transportation

	CITY OF YORK, PENNSYLVANIA POLICE DEPARTMENT	TYPE	EFFECTIVE DATE	NUMBER
		SPECIAL	07/19/96	96-092-20
OBJECT	DISTRIBUTION LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN STABLEY & DOWNING; INSP. THOMPSON; SGTS. BRUNNER & CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS PERSONNEL			
REFERENCE	SPECIAL INSTRUCTIONS			
ENCLOSURE	RE-EVALUATION DATE		NO. PAGES	

The following personnel will attend Courtroom Presentation, to be held at HACC, Room N-206 on October 22-23, 1996 from 0800-1600 hours.

PO Hose	# 103
PO Behm	# 119
PO Johnson	# 184
PO Camacho	# 137



Herbert F. Grofcsik
Police Commissioner



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

02/10/96

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN
STABLEY, & DOWNING; INSP. THOMPSON; SGTS. BRUNNER &
CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS
PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend "Vehicle Search and Seizure", to be held March 15, 1996 at The Department of Veteran Affairs, 1700 South Lincoln Avenue, Lebanon, Pa. The times will be 0900-1600 hours in building 22, 2nd floor classroom. TIPS is co-hosting this seminar.

Cpl.	B.	McBride	# 167
PO		O'Neil	# 138
PO		Fetrow	# 140
PO		Behm	# 119
PO	J.	Veater	# 128
PO		Wentz	# 176
PO		Figge	# 136
PPO		Harrison	# 118

Herbert F. Grofcsik
Police Commissioner

HFG/mrd



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

02/16/96

96-029-20

SPECIAL

DISTRIBUTION LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN,
STABLEY, & DOWNING; INSP. THOMPSON; SGTS. BRUNNER &
CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS;
PERSONNEL

JECT

TRAINING ASSIGNMENT

ERENCE

SPECIAL INSTRUCTIONS

CLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend "Vehicle Search and Seizure", to be held March 15, 1996 at The Department of Veteran Affairs, 1700 South Lincoln Avenue, Lebanon, Pa. The times will be 0900-1600 hours in building 22, 2nd floor classroom. TIPS is co-hosting this seminar.

Cpl.	B.	McBride	# 167
PO		O'Neil	# 138
PO		Fetrow	# 140
PO		Behm	# 119
PO	J.	Veater	# 128
PO		Wentz	# 176
PO		Figge	# 136
PPO		Harrison	# 118

Herbert E. Grofcsik
Police Commissioner

HFG/mrd



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

02/13/96

NUMBER

96-018-20

RECECT

TRAINING ASSIGNMENT

DISTRIBUTION LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN,
STABLEY, & DOWNING; INSP. THOMPSON; SGTS. BRUNNER &
CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS
PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

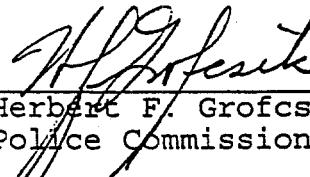
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RE-EVALUATION DATE

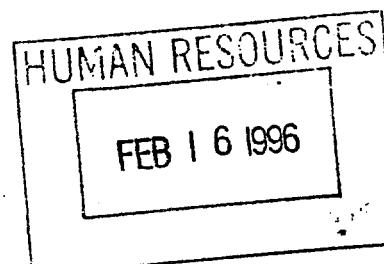
NO. PAGES

The following personnel will attend training entitled " Dealing With Difficult People", to be held March 27, 1996 at HACC, North Hall Room 201.

Cpl. Brewster # 102	PO Behm # 119
PO Hose # 103	PO Nicholas # 131
PO T. Ross # 194	PO Knarr # 152
PO J. Veater # 128	PO Stevens # 191
PO Peddicord # 197	PO Corley # 144


Herbert F. Grofcsik
Police Commissioner

HFG/mrd





SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER,
 SWARTZ, VANGREEN, STABLEY & DOWNING; INSPI. THOMPSON;
 SGTS. BRUNNER & CONKLIN; CONCERNED PERSONS;
 TRAINING FILE; RECORDS; PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

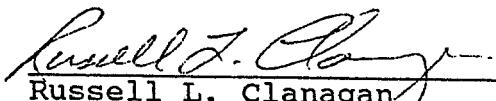
RE-EVALUATION DATE

NO. PAGES

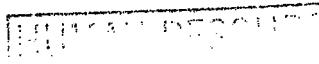
The following personnel will attend 1996 MPOETC Mandatory In-Service Training, to be held May 15 and 16, 1996 at The Commonwealth Fire Company, N. Sherman Street Extended, Springettsbury Township from 0800-1630 hours daily.

05/15/96 Updates and Officer Safety Awareness VI
 05/16/96 Crime Scene Investigation I and II

PO Behm	#119
PO Figge	#136
PO Stevens	#191
PO Harrison	#118


 Russell L. Clanagan
 Police Commissioner

RLC/aes





CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	09/13/95	95-112-20

RECEIVED	DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMPSON; SGTS. BRUNNER, & CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS; PERSONNEL	
REFERENCE	SPECIAL INSTRUCTIONS	
ENCLOSURE	RE-EVALUATION DATE	NO. PAGES

The following personnel will attend 1995 First Aid/CPR re-certification and fall 1995 Firearms on Tuesday, September 26, 1995. CPR and First Aid will be held at Lincoln 9 Fire Company from 0800-1200 hours. Officers will then report to the F.O.P. County Firearms Range NO LATER THAN 1300 HOURS.

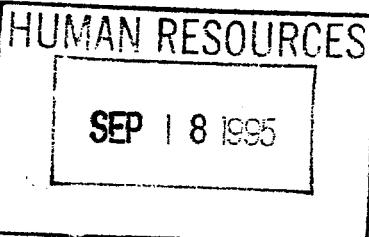
Full duty gunbelts are to be brought to the range, (Including your issued Glock weapon and magazines.) Leave your duty ammo secured in your vehicle once arriving to the range. We shall NOT be shooting or re-issuing duty ammo this qualification.

Blue jeans and similar attire (BDU's etc.) are approved for this training day.

Lt. Stabley	# 22
Sgt. Veseth	# 56
Sgt. Fells	# 63
D1C Daryman	# 83
Det. Seiffert	#115
PO Heilman	#105
PO Muldrow	#143
PO Ward	#133
PO Behm	#119
PO Riccobono	#157
PO Pace	#196
PO Stevens	#191

Russell L. Clanagan
Russell L. Clanagan
Police Commissioner

RLC/aes





CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	08/01/95	95-074-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMSGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED PERSONS TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend E.V.O.C. (Emergency Vehicle Operation Course), to be held October 9, 10, and 11, 1995 at HACC. The class will begin in room N-206. The hours of this training are 0800-1600.

PO Ward	#133
PO Behm	#119
PO King	#180
PO Pace	#191

Russell L. Clanagan
Police Commissioner

RLC/aes

REVISION



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	07/19/95	95-077-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOM SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED PER TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

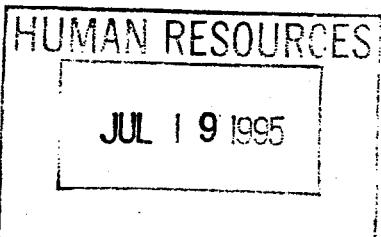
The following personnel will attend DUI Investigation and Case Preparation school to be held at HACC, North Hall, Room 211 on September 25, 1995.

PO Wentz	#176
PO Behm	#119
PO E. Veater	#172

***PO Wentz is OIC and should arrange for transportation with Lt. McClain ahead of time.


Russell L. Clanagan
Police Commissioner

RLC/aes





CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	07/07/95	95-074-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMES SGT. BRUNNER, MEHRING & CONKLIN; CONCERNED PERSONS TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend E.V.O.C. (Emergency Vehicle Operation Course), to be held July 28, 29, and 30, 1995 at HACC. The class will begin in room N-206. The hours of this training are 0800-1600.

PO Ward	#133
PO Behm	#119
PO King	#180
PO Pace	#191

Russell J. Clancy
Russell L. Clangan
Police Commissioner

RLC/aes



SUBJECT

TRAINING ASSIGNMENT

REFERENCE

SPECIAL

07/05/95

95-070

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLE SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. T. SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

ENCLOSURE

SPECIAL INSTRUCTIONS

RE-EVALUATION DATE

NO. PAGES

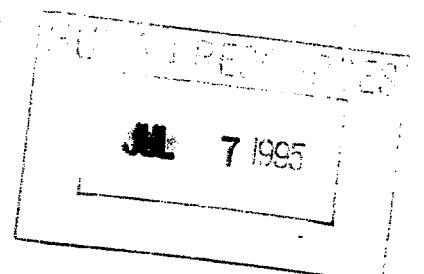
The following personnel will attend ESP Certification School, to be held July 18, 1995 from 0900-1300 hours. This training will take place at the York City Police Department.

Corporal Girling	#173
PO J. Veater	#128
PO Koltunovich	#189
PO Wharton	#174
PO Figge	#136
PO Aikley	#163

Russell L. Clanagan
Russell L. Clanagan
Police Commissioner

RLC/aes

*****NOTE OF INTEREST: All officers will have the option of using LV or vacation for the remaining of the tour, or can be used to perform some tasks in Records, such as filing, microfilming, etc. (3-11 officers can augment their shift once 2:00 rolls around)





CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	07/05/95	95-071-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOME SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED PERSONS TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend a Marijuana Interdiction/Eradication Seminar to be held Wednesday, July 12, 1995, at Fort Indiantown Gap, PA from 0830-1600 hours.

Sgt. Fells	# 63
Det. J. McBride	#171
Det. Roberts	#146
PO B. McBride	#167
PO Behm	#119
PO J. Veater	#128
PO E. Veater	#172

Russell L. Clanagan
Russell L. Clanagan
Police Commissioner

RLC/aes

*** Sgt. Fells is OIC and should arrange for transportation.

*** Registration and meal money being sent to the GAP separately.

HUMAN RESOURCES	
38	7 1995



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

06/07/95

NUMBER

95-067-20

EJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMPS SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED PERSON TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

CLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend the Hazardous Materials Course to be held at Northern Regional Police Department on July 18, 1995:

The first group will attend from 1300-1430 hours:

Sgt. Conklin	# 52	PO Levinsky	#183
Sgt. Mehring	# 64	PO Brewster	#102
Sgt. Hill	# 53	PO Hernandez	#182
PO1C W. Brown	#165	PO Santiago	#161

The second group will attend from 1500-1630 hours:

Sgt. Fells	# 63	PO Losty	#147
Det. Barth	#195	PO Poole	#135
PO Lawson	#193	PO Wharton	#174
PO Behm	#119	PO Lowe	#132
PO Hansen	#177		

Russell L. Clanagan
Russell L. Clanagan
Police Commissioner

RLC/aes



SUBJECT

SPECIAL

06/07/95

NUMBER

95-068-2

TRAINING ASSIGNMENT

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN, STABLEY & DOWNING; INSPI. THOM SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED PERSON TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

The following personnel will attend the Hazardous Materials Course to be held at Northern Regional Police Department on July 25, 1995:

The first group will attend from 1300-1430 hours:

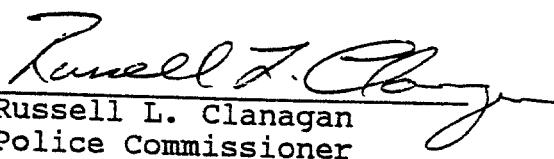
Sgt. Sullivan	# 68	PO Wagner	#198
PO1C Kahley	#106	PO Muldrow	#143
PO Stambaugh	#108		

The second group will attend from 1500-1630 hours:

Lt. Swartz	# 25	PO Riccobono	#157
PO Nicholas	#131	PO Pace	#196
PO Figge	#136	PO Stevens	#191

The third group will attend from 1800-1930 hours:

Sgt. Arnold	# 58	PO Peddicord	#197
PO Mincemoyer	#127	PO Aikey	#163
PO J. Veater	#128		


Russell L. Clanagan
Police Commissioner

RLC/aes



SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMES SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED PERSONS TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend Spring 1995 Firearms Qualifications on Friday, June 30, 1995, to be held at the York County FOP Range on Indian Rock Dam Road. The hours are 0800-1600. Blue jeans will be permitted for this training. Each officer is to bring his or her entire duty gunbelt, with their issued Glock weapon and all magazines that were issued to them. The new 40 cal. Glocks will be issued at this time and used for this qualification.

PO1C Dacheux	#162
PO Bricker	#190
PO Santiago	#161
PO Markley	#104
PO Figge	#136
PO Lowe	#132
PPO Goodwin	#175
PPO Nadzom	#158
PPO Tison	#155

Russell L. Clanagan
Police Commissioner

RLC/aes



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	04/27/95	95-049-2

OBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. RESSLER, MCCLAIN,
3-11, VANGREEN, STABLEY, & DOWNING; INSP. THOM
SGTS. SWARTZ, CONKLIN & MEHRING; CONCERNED PERSONS
TRAINING FILE; RECORDS PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

CLOSURE

RE-EVALUATION DATE

NO. PAGES

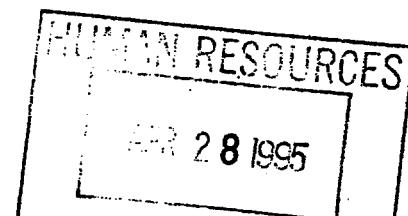
The following personnel will attend a training seminar entitled "Policing Your Image" which will take place on Friday, May 26, 1995 from 1:00 p.m. - 5:00 p.m. This training will be held at the Training/Meeting Room of the Waste Water Treatment Plant on Black Bridge Road. If the parking lot of the Administration Building is full, parking will be permitted on both sides of the paved main road.

Sgt. Brunner	# 61	PO Koltunovich	#189
D1C Williams	# 81	PO Losty	#147
Det. J. McBride	#171	PO Wharton	#174
Det. Walker	#142	PO Figge	#136
PO Hose	#103	PO Lowe	#132
PO Santiago	#161	PO King	#180
PO Wentz	#176	PO Harrison	#118
PO Behm	#119	PO Goodwin	#175
PO Mincemoyer	#127	PO Knarr	#152
PO J. Veater	#128		

**Lt. Downing will be assigning 5 officers to report to the training room 1/2 hour early to set up chairs and tables.

Russell L. Clanagan
Police Commissioner

RLC/aes





CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	02/27/95	95-025-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. RESSLER, MCCLAIN,
LISTER, VANGREEN, STABLEY, & DOWNING; INSP. THOM
SGTS. SWARTZ, CONKLIN & MEHRING; CONCERNED PERSON
TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

ICLOSURE

RE-EVALUATION DATE

NO. PAGES

The following officers will attend 1995 MPOETC Mandatory In Service Training to be held June 7 - 8, 1995 at the Northern Regional Police Department.

06/07/95	Sect. # 34210	Legal Update	0800-1200
06/07/95	Sect. # 34211	Off. Safety Aware.	1300-1630
06/08/95	Sect. # 34212	Cultural Diversity	0830-1600

Sgt. Brunner	# 61
Sgt. Conklin	# 52 (to attend June 7 only)
Sgt. Blemler	# 67
D1C Daryman	# 83
PO1C Concepcion	#125
Det. Rohrbaugh	#150
PO Lepo	#148
PO Searfoss	#185
PO Behm	#119
PO Buchkoski	#145
PO Wharton	#174
PO Figge	#136
PO Aikey	#163

**Please take along your crimes codes.

Russell L. Clanagan
Police Commissioner

HUMAN RESOURCES

RLC/aes

995



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	10/03/94	94-095-19

RECEIVED

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS. MCCLAIN, VANGREEN, RESSLER, LISTER, STABLEY, & DOWNING; SWAIS. THOMPSON;SGTS. FELLS, & MEHRING; CONCERNED PERSONS; TRAINING FILE; RECORDS; PERSONNEL; DAYWOOD, J. ROBINSON

SPECIAL INSTRUCTIONS

RE-EVALUATION DATE

NO. PAGES

LOSURE

The following personnel are to report to the York County FOP Range on Indian Rock Dam Road on Wednesday, October 19, 1994 at 0800 hours. Bring your complete duty gunbelt weapon and magazines. Lunch will be 1130 to 1230 hours. At 1230 sharp report to Lincoln 9 on Roosevelt Avenue for First Aid/CPR Re-certification.

Lt. Lister	# 25
Sgt. Brunner	# 61
Sgt. Stine	# 65
Sgt. Conklin	# 52
D1C Williams	# 81
Det. Roberts	#146
PO Heist	#152
PO Bricker	#190
PO Pfeifer	#175
PO Wentz	#176
PO Behm	#119
PO Mincemoyer	#127
PO Losty	#147

*First Aid Instructors will be PO Knauer and PO Mincemoyer.
*Fire Arms Instructors will be PO1C Girling and PO Pfeifer.

Thomas C. Gross
Acting Chief of Police

HUMAN RESOURCES

OCT - 3 1994



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE	RE-EVALUATION DATE	NUMBER
SPECIAL	08/10/94	94-071-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS. MCCLAIN
VANGREEN, RESSLER, LISTER, & STABLEY; LT. DOWNIN
INSP. ZEAGER; SGTS. FELLS, & MEHRING; CONCERNED
PERSONS; TRAINING FILE; RECORDS; **PERSONNEL**

REFERENCE

SPECIAL INSTRUCTIONS

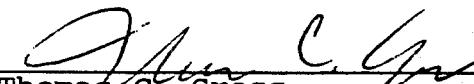
ENCLOSURE

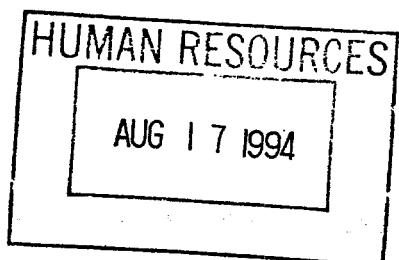
RE-EVALUATION DATE

NO. PAGES

The following personnel will attend a training session entitled Latent Print Processing, to be held September 8 and 9, 1994 from 0800-1630 hours. This course will be held in room PSTC-, N-211 at HACC.

PO	Fetrow	#140
PO	Ward	#133
PO	Behm	#119
PO	S. Ross	#141
PO	Peddicord	#197


Thomas C. Gross
Acting Chief of Police





CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

05/03/94

NUMBER

94-050-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS. MCCLAIN, VANGREEN, RESSLER, LISTER, STABLEY & DOWNING; INSP. ZEAGER; SGTS. BRUNNER, MEHRING, FELLS; CONCERNED PERSONS; TRAINING FILE; RECORDS; PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

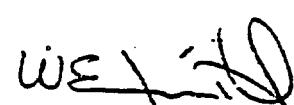
INCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend Spring 1994 Firearms Qualifications, to be held at the York County FOP Range on Indian Rock Dam Road. The hours are 0800-1600. Each officer is to bring his or her full duty belt, including the inner belt. The date of this training is Friday, June 24, 1994.

Lt.	Stabley	#	22
Lt.	Lister	#	25
Sgt.	Hill	#	53
Det	J. McBride	#	171
POLC	Kahley	#	106
PO	Bricker	#	190
PO	Levinsky	#	183
PO	George	#	123
PO	Ward	#	133
PO	Behm	#	119
PO	E. Veater	#	172
PO	Wharton	#	174
PO	Figge	#	136
PPO	Aikley	#	163



William E. Smith
Chief of Police



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	4/29/94	94-042-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS. MCCLAIN, VANGREEN, RESSLER, LISTER, STABLEY & DOWNING; INSP. ZEAGER; SGTS. BRUNNER, MEHRING, FELLS; CONCERN PERSONS; TRAINING FILE; RECORDS; PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

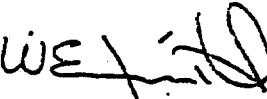
CLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend the 90 minute Hazardous Materials update course, to be held at Northern Regional Police Department on Tuesday, July 26, 1994 from 1300-1430:

Sgt.	Swartz	#	66
Sgt.	Blemler	#	67
DIC	Thompson	#	82
POLC	Dacheux	#	162
POLC	Ford	#	181
POLC	Fuentes	#	101
POLC	Kohler	#	158
PO	Leppo	#	148
PO	Stambaugh	#	108
PO	Knauer	#	126
PO	Tschopp	#	129
PO	Santiago	#	161
PO	Behm	#	119


William E. Smith
Chief of Police

MAY 04 1994



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	4/15/94	94-030-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS. MCCLANAHAN, VANGREEN, RESSLER, LISTER, & STABLEY & DOWNING; INSP. ZEAGER; SGTS. FELLS, & MEHRING; CONCERNED PERSONS; TRAINING FILE; RECORDS; PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend the Police Cyclist Program to be held at HACC June 13-16, 1994 in room N-211.

PO1C	Barth	# 195
PO	Beveridge	# 134
PO	Daniels	# 199
PO	Tschopp	# 129
PO	Clarkson	# 187
PO	Behm	# 119
PO	J. Veater	# 172
PO	Hansen	# 177

WE *1/20*
William E. Smith

Chief of Police

* PO1C Barth: Please coordinate with daywork to arrange for transportation.



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

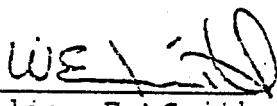
TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	01/03/94	94-004-20

SUBJECT	DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS. MCCLAIN, VANGREEN, RESSLER, LISTER, & STABLEY; INSP. ZEIS; SGTS. SWARTZ & MEERING; CONCERNED PERSONS; TRAINING FILE; RECORDS; PERSONNEL	
REFERENCE	SPECIAL INSTRUCTIONS	
ENCLOSURE	RE-EVALUATION DATE	NO. PAGES

The following personnel will attend 1994 MPOETC Mandatory In - Service training, to be held June 8 and 9, 1994 at the Northern Regional Police Department from 0800-1600 daily.

6/8/94 34914 Legal Updates
 6/8/94 34915 Officer Safety Awareness IV
 6/9/94 34916 Report Writing Made Easy

Lt.	Stabley	# 22	PO	Kling	# 168
Sgt.	Hill	# 53	PO	T. Ross	# 194
POLC	Beck	# 130	PO	Behm	# 119
POLC	Concepcion	# 125	PO	Hansen	# 177
DIC	Daryman	# 83	PO	Buchkoski	# 145
Det	Follmer	# 124	PO	Koltunovich	# 189
Det	Seiffert	# 115	PO	S. Ross	# 141
PO	Wagner	# 198			


 William E. Smith
 Chief of Police



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

9/07/93

93-098-20

JECT	DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS. MCCLAIN, VANGREEN, RESSLER, LISTER, & STABLEY; INSP. ZEAGUE; SGTS. SWARTZ & MEHRING; CONCERNED PERSONS; TRAINING FILE; RECORDS; PERSONNEL	
RENCE	SPECIAL INSTRUCTIONS	
OSURE	RE-EVALUATION DATE	NO. PAGES

The following personnel will attend 1993 Fall Firearms Qualification to be held Thursday September 09, 1993 at the County FOP Range on Indian Rock Dam Road. Note there are 2 separate training blocks listed below. All persons are to bring their firearms duty equipment and duty ammo. We will complete qualifications in the State pistol and shotgun courses, the YCPD pistol course, clay target shooting, and there will be some firearms skill development shooting. Your Glocks will be stripped for cleaning and an update kit will be installed in your gun at this time.

0700 HOURS to NOON

Lt.	McClain	# 20
PO1C	Dacheux	# 162
PO1C	Beck	# 130
D1C	Daryman	# 83
Det.	J. McBride	# 171
PO	Good	# 151
PO	Wagner	# 198
PO	B. McBride	# 167
PO	George	# 123
PO	Behm	# 119
PPO	Figge	# 136

NOON - 1700 HOURS

Lt.	Vangreen	# 24
D1C	Williams	# 81
Det.	Follmer	# 124
PO	Bricker	# 190
PO	Stambaugh	# 108
PO	Levinsky	# 183
PO	Kling	# 168
PO	Santiago	# 161
PO	Clarkson	# 187
PO	R. Hill	# 138

WE 1/2

William E. Smith
Chief of Police



7/2/93

93-080-20

SUBJECT

SPECIAL

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS MCCLAIN
VANGREEN, RESSLER, LISTER & STABLEY; INSP. ZE
SGTS. BRUNNER, SWARTZ & MEHRING; CONCERNED PER
TRAINING FILE; RECORDS; PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend the 90 minute 1993 Hazardous Materials update training, to be held at Northern Regional Police Dept. on the following dates and times :

Tuesday July 13, 1993 1300 - 1430 hours :

Sgt. Swartz, PO1C Beck, PO1C Dacheux, PO1C Concepcion, D1C Daryman, Det. Follmer, PO Stambaugh, PO Hernandez, PO R. Hill

Tuesday July 13, 1993 1500 - 1630 hours :

Lt. McClain, PO1C Girling, PO1C Fuentes, PO1C Walker, PO1C Arnold, Det. Seiffert, PO Bricker, PO Kahley

Tuesday July 20, 1993 1300 - 1430 hours :

Lt. Downing, Lt. Stabley, Sgt. Stine, Sgt. Mehring, Det. Rohrbaugh, PO J. McBride, PO Wagner, PO Roberts, PO Bloss, PO Clarkson

Tuesday July 20, 1993 1500 - 1630 hours :

Sgt. Hill, D1C Thompson, PO Kling, PO B. McBride, PO Utley, PO T. Ross, PO Hansen, PO Markley

Tuesday July 20, 1993 2000 - 2130 hours :

Lt. Ressler, Lt. Lister, Sgt. Brunner, Sgt. Fells, PO1C Butler, PO1C Kohler, PO Lawson, PO Hose, PO Kleynen, PO George, PO Ward, PO Behm, PO Koltunovich, PO S. Ross, PO Poole

Tuesday July 27, 1993 1300 - 1430 hours :

Sgt. Conklin, D1C Williams, PO1C Brown, PO Good, PO Brewster, PO Muldrow, PO Beveridge, PO Pfeifer, PO Santiago

Tuesday July 27, 1993 1500 - 1630 hours :

PO1C Ford, PO Heist, PO Heilman, PO Leppo, PO Levinsky, PO Fetrow, PO Daniels, PO Knauer, PO Mincemoyer, PO Peddicord

Tuesday July 27, 1993 2000 - 2130 hours :

Sgt. Veseth, Sgt. Sullivan, Sgt. Blemler, PO1C Barth, PO J. Brown, PO Adams, PO Spence, PO Tschopp, PO Wentz, PO Searfoss, PO J. Veater, PO Buchkoski, PO Losty, PO E. Veater, PO Nicholas

WE 1/20

JUL 6 1993

William E. Smith
Chief of Police

CITY OF YORK, PENNSYLVANIA POLICE DEPARTMENT		TYPE SPECIAL	EFFECTIVE DATE 03/01/93	NUMBER 93-046-2
SUBJECT TRAINING ASSIGNMENT		DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS MCCLAIN VANGREEN, RESSLER, LISTER & STABLEY; INSP. ZE SGTS. BRUNNER, SWARTZ & MEHRING; CONCERNED PER TRAINING FILE; RECORDS; PERSONNEL		
REFERENCE		SPECIAL INSTRUCTIONS		
ENCLOSURE		RE-EVALUATION DATE	NO. PAGES	

The following personnel will attend 1993 MPOETC Mandatory In-Service Training on May 17 and 18, 1993 at Spring Garden Police Department. Hours of the complete training days will be 0800-1630 hours. This 2 day course update includes the following sections and topics :

- 34587 - Ethnic Intimidation and Legal Update
- 34588 - Case Preparation
- 34589 - Officer Safety Awareness III

Lt. Vangreen	# 24	PO Lepo	#148
Insp. Zeager	# 31	PO Kling	#168
Sgt. Conklin	# 52	PO Kahley	#106
PO1C Dacheux	#162	PO Spence	#122
PO1C Fuentes	#101	PO Ward	#133
Det. Rohrbaugh	#150	PO Behm	#119
Det. Follmer	#124		

WE

William E. Smith
Chief of Police

**Note: Everyone in this class should have received confirmation by mail from HACC for this course. If you have not, contact Lt. Downing ASAP.



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SUBJECT	TYPE	EFFECTIVE DATE	NUMBER
TRAINING ASSIGNMENT	SPECIAL	-02/26/93	93-041-2
REFERENCE	DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS MCCLAIN VANGREEN, RESSLER, LISTER & STABLEY; INSP. ZE SGTS. BRUNNER, SWARTZ & MEHRING; CONCERNED PER TRAINING FILE; RECORDS; PERSONNEL		
ENCLOSURE	SPECIAL INSTRUCTIONS		
	RE-EVALUATION DATE		NO. PAGES

The following personnel will attend 1993 Spring Firearms Qualification to be held Friday, May 14, 1993 at the County FOP Range on Indian Rock Dam Road. This training will occur from 0800-1600 hours. Bring your complete duty gun belt.

Capt.	Perelman	#	3
Sgt.	Sullivan	#	68
DIC	Williams	#	81
PO	Good	#	151
PO	Heilman	#	105
PO	Utley	#	179
PO	Wentz	#	176
PO	Behm	#	119
PO	Nicholas	#	131

WE *1-20*

William E. Smith
Chief of Police



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

	TYPE SPECIAL	EFFECTIVE DATE 02/24/93	NUMBER 93-036
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS MCCLAVANGREEN, RESSLER, LISTER & STABLEY; INSP. SGTS. BRUNNER, SWARTZ & MEHRING; CONCERNED P TRAINING FILE; RECORDS; PERSONNEL		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE		NO. PAGES

The following personnel will attend in-service training on March 26, 1993 at the Lincoln Fire Company. CPR re-certification will begin at 0800 hours. CROWD CONTROL training will take place in the afternoon session until 1600 hours.

Sgt.	Conklin	# 52
Sgt.	Hill	# 53
PO1C	Beck	# 130
PO1C	Fuentes	# 101
PO1C	Butler	# 154
PO	Kling	# 168
PO	Roberts	# 146
PO	Hose	# 103
PO	George	# 123
PO	Searfoss	# 185
PO	Behm	# 119
*PEO	Enders	# 258

William E. Smith
Chief of Police

SCHEDULED INSTRUCTOR FOR THIS DATE : Lt. Stabley
* CPR only



POLICE DEPARTMENT

Filed 09/10/2002 Page 60 of 66

SUBJECT

SPECIAL

10-07-92

92-10

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. McMASTER, PERELMAN,
LTS. MCCLAIN, RESSLER, LISTER, VANGE
SGTS. BRUNNER, SWARTZ, MEHRING; PERS
CONCERNED PERSONS, RECORDS, TRAINING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

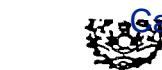
RE-EVALUATION DATE

NO. 8

The following personnel will attend Mandatory In Service
 Training at the Spring Garden Twp Police Department from
 0800 hrs to 1600 hours on November 9 and 10, 1992 .

Lt.	Vangreen	#	24
Insp.	Zeager	#	30
PO1C	Walker	#	142
PO	Roberts	#	146
PO	A. Adams	#	184
PO	Kahley	#	106
PO	Spence	#	122
PPO	Behm	#	119
PPO	Veater	#	128
PPO	R. Hill	#	138
PPO	Koltunovich	#	189

William E. Smith
 Chief of Police



POLICE DEPARTMENT
SPECIAL

Filed 09/10/2002 Page 61 of 66

10-05-92

92-095-

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. McMASTER, PERELMAN,
LTS. McCRAIN, RESSLER, LISTER, VANGR,
SGTS. BRUNNER, SWARTZ, MEHRING; PERS
CONCERNED PERSONS, RECORDS, TRAINING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PA

The following personnel are to report to the York County Firearms Range on Indian Rock Dam Road Wednesday, October 21, 1992 from 0800 hrs to 1600 hours for fall Firearms Training. Bring a writing utensil for note taking and all appropriate gun belt gear.

Lt.	Vangreen	# 24
PO1C	Barth	# 195
PO1C	Walker	# 142
PO	Stambaugh	# 108
PO	J. McBride	# 171
PO	Beveridge	# 134
PO	Kahley	# 106
PO	Hose	# 103
PPO	Behm	# 119
PPO	Markley	# 104
PPO	Poole	# 135

WE/21
William E. Smith
Chief of Police



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SUBJECT	SPECIAL	EFFECTIVE DATE	NUMBER
TRAINING ASSIGNMENT	DISTRIBUTION Capts. Smith, McMaster, Perelman Lts. McClain, Downing, Ressler, Vangreen; Sgts. Brunner, Swartz, Mehring; Training; Records; Personnel; Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE	NO. P	

The following personnel will attend a HAZ MAT First Responder course at Northern York County Regional Police Department on Wednesday, June 3, 1992.

1030 - 1430

Sgt. Sullivan, #68
PO Sheesley, #180
PO Knauer, #126
PO Santiago, #161
PPO Veater, #128
PPO Behm, #119

1530 - 1930

Lt. Downing, #21
D1C Williams, #81
PO J. McBride, #171
PO Kahley, #106
PO Spence, #122
PO Butler, #154
PO M. Hose, #103
PO Utley, #179
PO T. Ross, #194
PO Ward, #133


William M. Hose
Chief of Police



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

EFFECTIVE DATE

NUMBER

SUBJECT

SPECIAL

03/20/92

92-02

TRAINING ASSIGNMENT

DISTRIBUTION Capt. Hose, Smith, McMaster;
Lts. McClain, Perelman, Downing, Vangreen;
Sgts. Ressler, Mehring, Training, Records;
Personnel; Concerned Persons

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. P

The following officers will report for CPR certification and Firearms Qualification on Fri., March 27, 1992 as follows:

CPR at the Mayor's Conference room at 0800 hrs. and Firearms Qualification at the County Firearms Range (Indian Rock Dam) at 1200 hrs.;

Capt. McMaster, #5
PO1C Fuentes, #101
PO Sheesley, #180
PO Levinsky, #183
PO J. McBride, #171
PPO Behm, #119,
PO1C Girling, #173

Firearms Qualification at the County Firearms Range (Indian Rock Dam) at 0800 hrs. and CPR at the Mayor's Conference Room at 1200 hrs.;

Sgt. Lister, #63
PO Good, #151
PO Roberts, #146
PO Bloss, #149
PO Lawson, #193
PO Kohler, #158
PPO Searfoss, #185
PO D. Leppo, #148

Range Instructors:

Sgt. Stine, #65
PO1C Girling, #163 (PM Only)
PO D. Leppo, #148 (AM Only)

CPR Instructors:

PO Fells, #157

William M. Hose
Chief of Police



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SUBJECT	TYPE	EFFECTIVE DATE	NUMBER
TRAINING ASSIGNMENT	SPECIAL	01/06/92	92-0
REFERENCE	DISTRIBUTION Capt. Hose, Smith, McMaster; Lts. McClain, Perelman, Downing, Vangreen Sgts. Ressler, Swartz, Training, Records Personnel; Concerned Persons;		
ENCLOSURE	SPECIAL INSTRUCTIONS		
	RE-EVALUATION DATE		

The following officers will attend PR 24 and Pepper Mace Training at the Lincoln Fire Co. on Monday, January 13, 1991 from 0800 until 1600. Instructors for the PR 24 will be PO Arnold & Fetrow. POIC Barth & PO Blemler will instruct the Pepper Mace class.

PPO Veater, #128

PPO Behm, #119

PPO Freed, #136

PPO Hill, #138

PPO Heiser, #177

PPO Buchkoski, #145

PPO Koltunovich, #189

William M. Hose
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Note: the officers assigned to this training should bring a towel



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SUBJECT	TYPE	EFFECTIVE DATE	NUMBER
TRAINING ASSIGNMENT	SPECIAL	12/2/91	91-094
REFERENCE	DISTRIBUTION Capts. Hose, Smith, McMaster; Lts. McClain, Perelman, Downing, Vangreen; Sgts. Ressler, Swartz, Training, Records; Personnel; Concerned Persons;		
ENCLOSURE	SPECIAL INSTRUCTIONS		
	RE-EVALUATION DATE		NO. PAG

Probationary Police Officers Curtis D. Behm, #119 and John M. Veater, #128 will be assigned to Field Training as follows:

12/16/91 - 01/05/92 (3 weeks)	7PM-3AM
01/06/92 - 01/12/92 (1 week)	Detective Bureau
01/13/92 - 01/19/92 (1 week)	7AM-3PM
01/20/92 - 02/09/92 (3 weeks)	Community Police Squad
02/10/92 - 03/22/92 (6 weeks)	11PM-7AM
03/23/92 - 05/03/92 (6 weeks)	3PM-11PM

Probationary Police Officers Brian D. Freed, #136 and Randall S. Hill, #118 will be assigned to Field Training as follows:

12/16/91 - 12/22/91 (1 week)	Detective Bureau
12/23/91 - 12/29/91 (1 week)	7AM-3PM
12/30/91 - 02/09/92 (6 weeks)	3PM-11PM
02/10/92 - 03/01/92 (3 weeks)	7PM-3AM
03/02/92 - 03/22/92 (3 weeks)	Community Police Squad
03/23/92 - 05/03/92 (6 weeks)	11PM-7AM

William M. Hose
Chief of Police



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

Type	Effective Date	Number
GENERAL	05/01/88	88-001-0

Subject		Distribution	
Administration of Discipline		All Police Personnel	
REFERENCE	(a) IACP <u>Managing for Effective Police Discipline</u> , pp. 159-183 (b) GenO 81-003-02 dtd 8/1/81 (c) GenO 79-004 dtd 2/14/79 (d) Section 111.06, <u>Investigations</u> , Administrative Code of the City of York (e) Section 121.04, <u>Rules & Regulations</u> , ibid. (f) Section 145.05, <u>Manual of Rules</u> , ibid.	SPECIAL INSTRUCTIONS Cancel GenO 83-013-03	
		RE-EVALUATION DATE 05/01/89	NO. PAG 7

I. PURPOSE

To establish policies and procedures for the administration of discipline within this department.

II. POLICY

The Chief of Police is responsible for the administration of discipline within this department. With the exception of oral and written reprimands and temporary relief from duty, all disciplinary actions must be taken or approved by the Chief Police. The following procedures will govern disciplinary procedures for all police officers and nonunion support personnel.

III. PROCEDURES

A. Penalties

The following penalties may be assessed against any member as disciplinary action:

1. Docking of Pay

Any supervisor or commanding officer may send a member home to correct unsatisfactory personal appearance as defined in Rule B-38 of reference (b), and dock him or her for the time elapsed until he or she returns to duty.

2. Oral Reprimand

Any supervisor or commanding officer may orally reprimand a subordinate. Such reprimands will be given in private and if they constitute counseil sessions for 1st level offenses, must be noted on commanding officers' reports for future reference.

a. Reprimand shall be acknowledged by signatures, signed on the signature line, of recipient and supervisor.